

## RESERVATION POLICY

The following reservation policy for admission to Teaching Departments shall be applicable for the session 2010-2011.

A.Scheduled Castes or Scheduled Tribes	25%
B.Backward Classes	5%
C.Rural Area	7%
D.Border Area	3%
E. Sports	3%
F. Defence Personnel and their wards (sons, daughters and spouses)	2%
G.Physically Handicapped	3%
H.Children of	
(i) Persons killed in terrorist violence	
(ii) Army deserters killed	
(iii) Sikh migrants as a result of 1984 riots	
(iv) Dependents of Freedom Fighters/ Martyrs of Jallianwala Bagh & Kuka Lehar	2%
(v) Para-military/Punjab Police/PAP Personnel killed in action and Punjab Policemen decorated with Gallantry Medals.	

### Explanation for A to H

- (A) SC/ST certificate as per specimen given, to be issued by the competent authority, as per Annexure.
- (B) This includes all the specified Backward Classes whose family income does not exceed Rs. 4.5 lacs per annum or any such limit notified by the Punjab Government. Latest certificate (2008) (as per specimen given) to be issued by competent authority (as per Annexure) be attached.
- (C) For claiming "Rural Area" reservation, the candidate will have to produce certificate from Sub-Divisional Magistrate/GA to DC of having studied for minimum of two years and passed Matric/Higher Secondary Part-1 or +2 from a school situated in a rural area. This school should not fall within limits of any Municipal Committee, Notified Area or a Cantonment Board. Schools like Dashmesh Academy and those situated in a University campus, Nangal Township and Talwara Township are excluded from the list of rural category. The candidate should also be a permanent resident of rural area (village).
- (D) A candidate shall be eligible for admission under this category only if he/she is from a town/village within the belt of 10 miles from the International Border and has studied for at least five years there and has passed public examination (Matric or Higher Secondary Part-1 or +2) from a school located in a border town/village (excluding the towns of Ferozepur and Gurdaspur). Two certificates--one from the DC/ GA to DC of the District or SDO (Civil)/SDM that the town/village being within 10 miles limit from the International Border and another from the Headmaster/Principal of the Institution with details of exact date of joining and leaving the school/college, as per the specimen, must be produced alongwith the application form.

- (E) Only the certificate showing the specific "grade" pertaining to the following three categories from Director of Sports, Punjab, Chandigarh are acceptable. The grades' shall be determined vide Pb. Govt. letter No. 47/26/83-158/2036 dt. 10.12.97.

Grade-A : Sportsmen/Sportswomen of International standing i.e. those who have represented India in recognised International Tournaments, Meets, Events, Competitions, etc.

Grade-B: First three position holders of the Senior National Championships, National Games, Junior World Championship, All India Inter-Universities competitions, National Championship under 19, National School Games under 17/All India Rural Sports.

Grade –C: First three position holders of Punjab State Championships, Inter-districts State Championships and State School Games, organized by Punjab Sports Department/ Punjab Olympic Association

- (F) The certificate should be from the Station Commander or the Commanding Officer of the Unit in the case of serving Defence Personnel and from the concerned District Sainik Welfare Officer in case of retired personnel. In case of ex-servicemen below the rank of the Officers, discharge certificate should also be produced. The Officers should produce the retirement order or service particulars.

The priority for different categories under the defence quota shall be determined as per Ministry of Defence letter No. 3547/AS(R)/94 dated 03.6.1994 endorsed by UGC vide letter No. F.1-53/98(CPP-II) dated 5.1.2005.

- (G) "Physically Handicapped" shall mean one who is blind or deaf or has lost an arm or leg or the use of any of these limbs or mentally retarded or is orthopaedically handicapped permanently as per definition given here under : Provided that a certificate about any of these handicaps shall be produced from a Professor concerned of a Medical College affiliated to Baba Farid University of Medical Sciences, Faridkot or the Civil Surgeon/Chief Medical Officer of the district.

The "Blind" are those who suffer from either of the following handicaps :

- i) Total Absence of Sight;
- ii) Visual acuity (not exceeding 6/60 or 20/200 Snellen) in the better eye with correcting lenses.
- iii) Limitation of the field of vision subtending an angle of 20 degree or worse.

The "Deaf" are those in whom the sense of hearing is non-functional for ordinary purpose of life. They do not hear, understand sounds at all events with amplified speech. The case included in this category will be of those having hearing loss more than 90 decibels in the better ear (profound impairment) or total loss of hearing in both ears.

The Orthopaedically Handicapped are those who have a physical defect of deformity which causes an interference with the normal functioning of the bones, muscles and joints. Alternatively, a child may be considered orthopaedically handicapped if his/her disability prevents him/her from participating in an acceptable manner in childhood activities of a physical, recreational or educational nature.

Mental retardation refers to sub-average general intellectual functioning which originates during the development period and is associated with impairment in adaptive behaviour.

- (H) Children of families of persons killed as a result of terrorist violence/by security forces acting in aid of civil power and for the children of innocent civilians who have sustained 100% disability in terrorist violence or during operation by security forces acting in aid of civil power/children of Sikh migrants/children of army deserters killed/100% physically disabled; Children/Grand Children of Freedom Fighters including Martyrs of Jallianwala Bagh & Kuka Lehar defined to include only sons/daughters, Grandsons/Grand-daughters (both paternal children/Grand children and

maternal)/Para-military/Punjab Police/PAP Personnel killed in action and Punjab Policemen decorated with Gallantry Medals. Certificates from Deputy Commissioner/GA to DC/ADC shall be accepted.

**The total reservation for all categories (excluding foreign/NRI candidates) shall not exceed 50% of the total strength in a course/class.** If required, e.g. in a course where the number of seats is less than 30, the reserved categories D to H may be clubbed together or into two or more groups of categories to arrive at a whole number for making the admission. However, no one category will have more than one seat at the cost of any other reserved category if two or more seats are available by clubbing.

**The reserved categories A-E and G will be open for Punjab domicile candidates only.**

The candidate claiming seat under any one reserve category will be admitted on merit inter-se in that category/categories subject to fulfilling the eligibility requirements and obtaining minimum qualifying marks in the Entrance Test specified for each course separately. **All candidates must declare their claim for reserved categories at the time of filling their forms for the Entrance Test. Their subsequent claim will not be accepted.**

Admission will first be made against reserved categories and if any reserved seat remains unfilled, it will be treated as open for admission from general category candidates. The claim for a seat in any reserved category will not prejudice the right of a candidate for being considered in open merit.

ONE EXTRA SEAT MAY BE CREATED TO ADMIT A FOREIGN STUDENT SPONSORED BY THE MINISTRY OF HUMAN RESOURCES IN ANY COURSE PROVIDED NECESSARY PHYSICAL FACILITIES ARE AVAILABLE AND THE CANDIDATE FULFILS THE FOLLOWING CONDITIONS:

1. All foreign students seeking admission to this University should get either sponsorship or No Objection Certificate from Govt. of India. However, candidates sponsored by Govt. of India will be preferred.
2. All such candidates have to meet the minimum requirement of eligibility for admission to the respective course. They are also required to sit in the Entrance Test and qualify the same.
3. Foreign students residing in India and having qualified in the eligibility examination should appear in the Common Entrance Test for the said course.
4. No admission will be made after the last date of admissions approved by the Vice-Chancellor.
5. All foreign students will be admitted only after getting Eligibility Certificate issued for the course from the General Branch of the University.
6. Foreign students must have Student Visas issued by the Govt. of India.

**In course where number of seats for admission is restricted due to limitation of facilities and filled quota of reservation category becomes more than 50% of total seats, an *ad hoc* marginal increase in open category quota may be allowed to fulfil the requirement of at least 50% seats in open category. This increase will not at all count towards any fresh calculation of reservation policy quota.**

**FOR RESERVED CATEGORIES, LATEST CERTIFICATES NEED TO BE PRODUCED.**

The University also provides facility of tuition-free education to children of persons killed in November, 1984 riots and terrorist violence in Punjab State.

## ANNEXURE

### Competent Authority to issue Caste Certificate

#### a) Scheduled Castes :

- i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/ I Class Stipendary Magistrate/ City Magistrate/Sub-Divisional Magistrate/Talika Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of I Class Stipendary Magistrate).
- ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- iii) Revenue Officer not below the rank of Tehsildar.
- iv) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
- v) Administrator/Secretary to Administrator/Development Officer Lakshadweep Islands. (Circulated *vide* No. 2/223/79-SWL/4337 dated 8.6.96).
- vi) M.L.A. of the concerned constituency (Circulated *vide* No. 1/19/94-RCI/6045 dated 15.7.94)

#### b) Backward Classes :

- i) Sub-Divisional Officer (C)
- ii) Executive Magistrate
- iii) Tehsildar
- iv) Naib Tehsildar
- v) Block Officer
- vi) District Revenue Officer  
(Circulated *vide* No. 2/223/79-SWL/4337 dated 8.6.90)
- vii) M.L.A. of the concerned constituency  
(Circulated *vide* No. 1/19/94-RCI/6045 dated 15.7.94)

### SPECIMEN

#### SCHEDULED CASTE CERTIFICATE

It is certified that Shri/Shrimati/Kumari \_\_\_\_\_ son/daughter  
of Shri \_\_\_\_\_ of village/town \_\_\_\_\_  
District/Division \_\_\_\_\_ State of Punjab belongs to \_\_\_\_\_  
Caste which has been recognized as Scheduled Caste as per “The Constitution (Scheduled Caste) order,  
1950.”

Shri/Shrimati/Kumari \_\_\_\_\_ and his/her family lives in  
village/town \_\_\_\_\_ District/Division \_\_\_\_\_ of  
Punjab State.

Signature

Designation

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Seal of Office

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**BACKWARD CLASS CERTIFICATE**

Despatch No. \_\_\_\_\_ Date: \_\_\_\_\_

Certified that \_\_\_\_\_ S/o/D/o Sh. \_\_\_\_\_ resident of

\_\_\_\_\_ belongs by birth to \_\_\_\_\_ caste

which falls in the category of Backward Class in accordance with the latest State Government circular No. 8/144193-WD2/7017, dated 22.09.1995 issued by the Secretary to Government of Punjab, Scheduled Caste and Backward Classes Department.

Sub. Divisional Officer (C)/SDM Executive  
Magistrate, Tehsildar, Block Development Officer  
District Revenue Officer (with seal)

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**RURAL AREA CERTIFICATE**

Despatch No. \_\_\_\_\_

Certified that Mr./Mrs./Ms. \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_  
has studied in this school/college (Name of the institution) \_\_\_\_\_  
from \_\_\_\_\_ to \_\_\_\_\_ and has passed Matric/Hr. Sec. Part 1/+2 examination. This  
School/college does not fall within limits of Municipal Committee/Cantonment Board/ Notified Area.  
Place : \_\_\_\_\_  
Date : \_\_\_\_\_

Office Stamp  
(Legible)

Verified by  
School Principal/Head Master

DC/GA to DC/SDM/SDO (Civil)  
Despatch No. \_\_\_\_\_

Certified that Mr./Mrs./Ms. \_\_\_\_\_ S/o/D/o  
Shri \_\_\_\_\_ is a bonafide resident of village \_\_\_\_\_  
This village does not fall within limits of Municipal Committee/Cantonment Board/Notified Area.  
Place : \_\_\_\_\_  
Date : \_\_\_\_\_

Office Stamp  
(Legible)

Verified by  
School Principal/Head Master

DC/GA to DC/SDM/SDO (Civil)

**BORDER AREA CERTIFICATE**

Despatch No. \_\_\_\_\_ Date: \_\_\_\_\_

(i) I certify that \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ of  
village \_\_\_\_\_ District \_\_\_\_\_ is a bonafide resident of this village.  
Place : \_\_\_\_\_  
Date : \_\_\_\_\_

DC/GA to DC/SDM/SDO (Civil)  
(With seal of the Court)

(ii) \*Certified that \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_  
of village \_\_\_\_\_ District \_\_\_\_\_ was a bonafide student of the  
School/College From \_\_\_\_\_ to \_\_\_\_\_ (exact date of joining and leaving the  
School/college to be given as per records) and passed examination.  
Date: \_\_\_\_\_

Signature of Headmaster/Principal of the School/College  
(with seal)

\*It must be on a printed letter head/school leaving proforma

**Certificate in respect of Riots Affected Migrants/Displaced Persons/Dependants of Terrorist Affected Families of Punjab/Children of Army Deserters killed/Para-military/Punjab Police/PAP Personnel killed in action, and Punjab Policemen decorated with Gallantry Medals**

Despatch No. \_\_\_\_\_ Dated \_\_\_\_\_

This is to certify that \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_  
is a November 1984 riots affected migrant/displaced person/dependants of terrorist affected family of Punjab  
son/daughter of Army Deserters killed/Para-military/Punjab Police/PAP Personnel killed in action/Punjab  
Policemen decorated with Gallantry Medals.

Place : \_\_\_\_\_  
Date : \_\_\_\_\_

DC/GA to DC/SDM/SDO (Civil)  
(With Seal of the Court)